



# Toolkit Map: What’s in each ‘Drawer’?

Here is a table of contents for the toolkit, with information about why and with whom certain tools are best applied as well as time estimates that may help you as you select the tools or tool set that is right for the group you are leading.



## Preparatory Activities

### Drawer #2: Preparatory Tools

*Tools for processing, alignment, and evidence-building before designing curricular coherence.*

Drawer #2, Compartment A) Tools for Processing and Making Ready					
Tool Name	Est. Time	Individual or Group Tool?	Purpose	Output	When to Use
Conversation Starters (Ideas List)	30–60 min	Either/both	Antecedent temperature-taking; to surface and gauge attitudes,	Temperature readings; Shared discussion insights	Pre-intervention; or after/between any of the next three activities

Citation information: ACORN Task Force SDSU. (2026). *AI-ready curricular options resource network (ACORN) toolkit: A scalable, whole-program approach to AI literacy integration* [Toolkit]. SDSU. <https://sdsu.instructure.com/courses/200659>

			concerns, baseline familiarity		
<b>Icebreaker Activities</b>	30-45 min	Group	Provide social lubrication and glue for social bonds	Shared discussion insights; strengthened camaraderie	Opening meeting; to establish friendly climate
<b>Tasks AI Can Support (Handout)</b>	20-30 min	Either/both	Build concrete understanding of specific AI use cases	Annotated list / awareness	Early framing
<b>AI Teaching Personas (Quiz)</b>	20-30 min	Individual → Group OR either/both	Help faculty self-locate in relation to AI; guide facilitator on tool selection	Persona profiles	Before deeper planning; before facilitator tool selection
<b>Guest Speaker Protocol</b>	60-120 min	For the Group	Bring external perspective	Shared takeaways	When momentum needs stimulation
<b>Ethical Exploration Questions (Handout)</b>	45-90 min	Either/both OR Individual → Group or	Introduce tensions and dilemmas	Discussion notes	Early-stage reflection
<b>Individual AI Literacy Framework (Worksheet)</b>	45-90 min	Individual	Clarify individual stance and priorities	Draft framework	Precursor to group alignment

**Drawer #2, Compartment B) Tools for Evidence Discovery & Data Inspection**

Tool Name	Est. Time	Individual or Group Tool?	Purpose	Output	When to Use
<b>Program Snapshot (Guide + Template)</b>	60–120 min	Group	Map current AI literacy presence	Program-level snapshot	Start of evidence phase
<b>AI Survey Dashboard (Protocol)</b>	45–90 min	Group	Analyze existing faculty/student data	Interpreted data insights	When survey data exists
<b>Student-led Focus Group (Protocol)</b>	90–120 min	Group	Gather qualitative student perspectives	Focus group findings	To validate assumptions



**Drawer #3: Core Tools**

*For actual curricular redesign, alignment, and implementation planning.*

**Drawer #3, Compartment C) Tools to support Strategic Realignment Activities based on Systems Thinking**

<b>Tool Name</b>	<b>Est. Time</b>	<b>Individual or Group Tool?</b>	<b>Purpose</b>	<b>Output</b>	<b>When to Use</b>
<b>AI Competencies Discovery (Worksheet)</b>	60–120 min	Group	Identify desired graduate competencies	Competency list	Transition to design phase
<b>Group AI Literacy Framework (Guide)</b>	90–180 min	Group	Build shared framework across program	Program-level framework	After competencies defined

**Drawer #3, Compartment D). Tools for Blueprint-making, Renovation Planning**

<b>Tool Name</b>	<b>Est. Time</b>	<b>Individual or Group Tool?</b>	<b>Purpose</b>	<b>Output</b>	<b>When to Use</b>
<b>Competencies-to-Courses Crosswalk (Matrix)</b>	90–180 min	Group	Map competencies to curriculum	Matrix mapping	When redesigning curriculum
<b>DLO Review Process (Protocol + Template)</b>	60–120 min	Group	Align degree learning outcomes with AI literacy	DLO-AI alignment assessment and revision (or not) recommendations	Formal alignment stage
<b>Program Materials Query (GPT Protocol)</b>	60–240 min	Either	Audit materials for integration opportunities	Identified intervention points	Final planning / implementation